

Auckland Foundation

THE DAPHNE GRETТА MARY STEVENS COMMUNITY MUSIC SCHOLARSHIP

APPLICATION GUIDANCE NOTES

ABOUT THE DAPHNE GRETTA MARY STEVENS COMMUNITY MUSIC SCHOLARSHIP

After 70 years of teaching and learning music, South Kaipara music teacher and community member Daphne Stevens realised her dream of creating a scholarship to support local musicians.

The **Daphne Gretta Mary Stevens Community Music Scholarship Fund** has been established with Auckland Foundation to encourage and financially support musicians' involvement in community music activities, for the purposes of gaining musical development and of contributing to the community.

SCHOLARSHIP STRUCTURE AND FUNDING

Administration and payment of the scholarship is managed by Auckland Foundation, with a selection committee overseeing the selection process of the scholarship each year.

One scholarship of **\$3,000** will be funded each calendar year (January to December). This is paid in three equal instalments of \$1,000, with the first instalment paid to the successful applicant on selection and on agreement of the draft performance plan (typically November of the selection year).

The second \$1,000 instalment will be paid mid-year (June) upon receipt of satisfactory reports, and the third and final \$1,000 paid on receipt of a satisfactory scholarship completion report (December).

The scholarship amount is the same regardless of whether an individual or a group is the recipient.

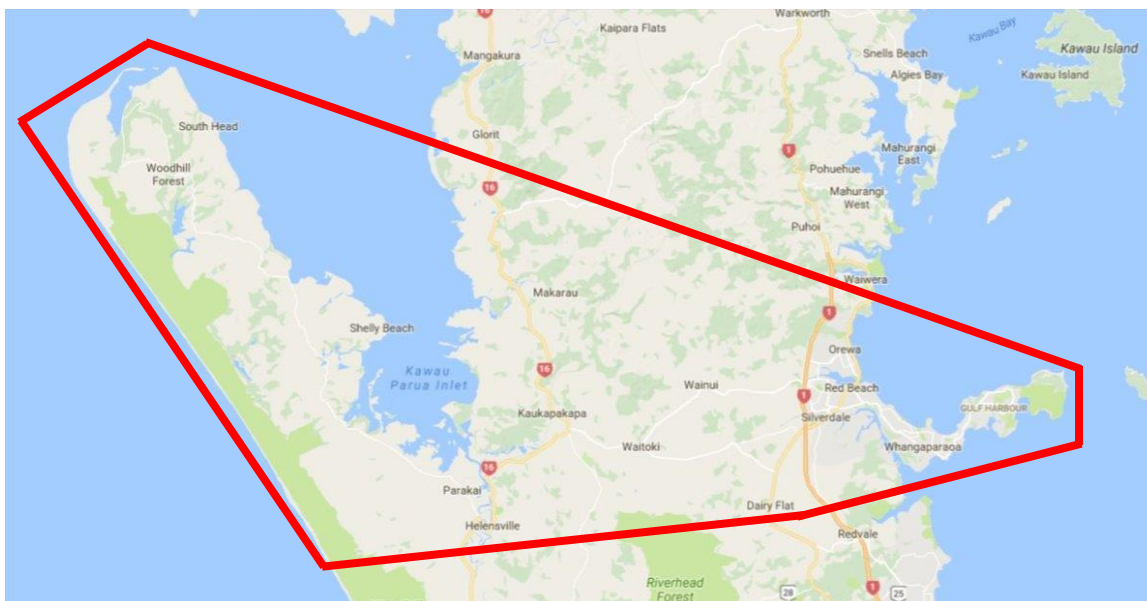
WHAT THE SCHOLARSHIP SUPPORTS

The scholarship is to assist and encourage people who wish to develop their skills and contribute towards promoting music in the community.

The scholarship is focused on the area of **South Kaipara and its environs** – broadly within a triangle including South Head, Helensville, Dairy Flat, and Whangaparaoa (as shown on the below map). The performances funded by the scholarship must be undertaken within this area, unless the selection committee gives prior agreement for an occasional performance.

As a guideline, the recipient is expected to give **four to six performances** during the scholarship year. These should be for community groups that would benefit from such activity, and at community venues such as schools, libraries, churches and retirement homes. Performances may also include, for example, accompanying the venue's own musicians or covering for a shortage of musicians at the venue.

There is flexibility in the delivery of the performances, and the selection committee can assist the recipient to develop and evolve the performance plan if needed.



Music activities can be wide in style (for example choral or instrumental, and solo or small groups) as long as they are appropriate for the audiences and the available facilities.

WHO CAN APPLY

There is no limit on the genre or style of music, or on the age of applicants. However, groups of more than five members, and groups that are a formal part of an institution such as a school, are not eligible to apply.

Musicians living **outside** the defined community area will only be considered if they have some geographic connection, such as attending music lessons or activities locally, being a member of a musical group that is based in the area and applying for the scholarship, or another connection accepted by the selection committee.

Previous applicants, successful and unsuccessful, may reapply.

HOW TO APPLY

Applications must be received no later than **5pm, Friday 4 October 2025** using the online application form on the Auckland Foundation [website](#). You can save your progress at any time, as long as you are accessing the application from the same computer or device.

Any applications received by Auckland Foundation after the closing date will not be eligible for consideration by the selection committee, so make sure you send your application in plenty of time in case we have any questions.

Once you have submitted your application online, you will receive an acknowledgement email from Auckland Foundation. If you haven't received this email within 48 hours, please contact us.

Don't forget

1. Your planned performances must take place in the South Kaipara community;
2. Please ensure that all requested supporting documents are attached.

THE SELECTION PROCESS

Applicants will be interviewed by the selection committee.

The committee may decide to limit interview numbers to a shortlisted selection, based on the application documents received.

As part of the interview, applicants will be asked to give short practical demonstrations and to discuss their music, ideas and plans for community involvement with the selection committee.

The selection process will consider all factors as they relate to achieving the charitable aim of the scholarship.

KEY DATES

Monday 22 September 2025	Applications open at 9am
Friday 4 October 2025	Applications close at 5pm
Labour Day Weekend 2025	Selection committee interview applicants and choose recipient
Early November 2025	All applicants notified of decisions
End November 2025	First scholarship payment (subject to agreed performance agreement)

The successful recipient will be required to acknowledge both Auckland Foundation and the Daphne Gretta Mary Stevens Community Scholarship for the scholarship received where appropriate (e.g. social media).

QUESTIONS

If you have any questions about the Daphne Gretta Mary Stevens Community Scholarship Fund, including any questions about the application process, please contact Auckland Foundation:

info@aucklandfoundation.org.nz